

# **Minutes of the Annual Parochial Church Meeting**

## **St Andrew's Church, Sonning**

**Sunday 11<sup>th</sup> October 2020, following the 9.30am service**

### **1. Welcome and opening prayers**

Rev. Jamie Taylor welcomed those present (61 parishioners were recorded as attending) and explained that the meeting had been postponed from April under Diocesan advice due to the Covid-19 situation. Jamie asked Rev. Kate Toogood to open the meeting with prayer.

### **2. Appointment of Secretary**

Hilary Rennie was appointed Secretary for the meeting.

### **3. Apologies**

Apologies were received from 9 parishioners.

### **4. Vicar's Report**

Jamie did not propose to read out his report (covering events in the year to 31 December 2019) which had been circulated to all those on the Electoral Roll via email and printed copies had been available in church.

He advised the meeting that Mark Jordan was retiring as a Deputy Warden and he thanked him for all his help over a significant number of years in various church roles including as Warden, PCC Secretary, PCC member and latterly Deputy Church Warden. Jamie presented Mark with some gardening vouchers as a token of the PCC's appreciation for all his work.

Jamie thanked Liz Nelson for reaching out to the vulnerable in the parish via the St Andrew's Shepherds which she had set up in March 2020. He hoped that people in the congregation would have got to know each other a little better through supporting each other through these difficult times.

Jamie thanked Hilary Rennie for her work during lockdown as the Parish Administrator.

Both Liz and Hilary were presented with a plant from the parish.

### **5. Election of Churchwardens and Deputy Church Wardens**

Jamie outlined that anyone resident in the parish and attending the meeting was eligible to vote in the election for Churchwardens. He asked for any further nominations (nomination forms having been made available in church in the preceding weeks and the election being properly advertised in accordance with Church Representation Rules). No further nominations were forthcoming in addition to Perry Mills and Stuart Bowman.

A show of hands from those present was taken and both were elected as follows:

Perry Mills was elected as Church Warden.

Proposed by: Stuart Bowman    Seconded by: Liz Nelson

Stuart Bowman was elected as Church Warden.

Proposed by: Richard Moore    Seconded by: Terry Hunt

As Mark Jordan was stepping down as Deputy Warden, Jamie advised that Simon Darvall had agreed to take on a Deputy Warden role, alongside existing Deputy Wardens Sue Peters and Liz Nelson. A show of hands from those present was taken:

Simon Darvall, Liz Nelson and Sue Peters were all elected as Deputy Wardens,

Proposed by: Perry Mills    Seconded by: Stuart Bowman

## **6. Election of members to the PCC**

Rachel Argent and Alison Smyly had come to the end of their three year PCC terms and had indicated they were happy to stand for re-election.

Helen Craig was nominated to stand as a new member of the PCC, replacing Louise West.

Members of the Electoral Roll were eligible to vote for PCC members and, following a show of hands, the results of the votes were as follows:

Rachel Argent was elected to the PCC for a further three year term.

Proposed by: Simon Darvall    Seconded by: Jenny Sawyer

Alison Smyly was elected to the PCC for a further three year term

Proposed by: Bob Peters    Seconded by: Gemma West

Helen Craig was elected to the PCC for a three year term.

Proposed by: Wendy Hunt    Seconded by: Tom Jeffery

## **7. Election of representatives to the Sonning Deanery Synod**

There is currently one vacancy on the Deanery Synod following the retirement of Mark Jordan.

## **8. Minutes of Annual Parochial Church Meeting held on 28<sup>th</sup> April 2019**

The minutes were approved by those present and signed by the Vicar as a true record.

Proposed by: Sir Philip May    Seconded by: John Russell    Resolution carried

## **9. Matters arising from Minutes - There were no matters arising.**

## **10. Election of Sides-people/Welcome Team**

The Welcome Team list was available for inspection by anyone at the meeting and had not significantly changed from the previous year. Those listed were duly elected to continue in their roles by a show of hands.

Proposed by: Perry Mills    Seconded by: Stuart Bowman

## **11. Election of Chalice Bearers**

The names of Chalice Bearers were available for inspection by anyone at the meeting and had not significantly changed from the previous year. Those listed were duly elected to continue in their roles by a show of hands.

Proposed by: Perry Mills    Seconded by: Stuart Bowman

## **12. Electoral Roll**

Jamie advised that the current electoral roll was 229 compared with 224 at the last APCM in April 2019. The revised Electoral Roll was available to view at the meeting and had been available in church for the preceding weeks in line with Church Representation Rules.

## **13. Church Wardens' Report and Presentation of Terrier**

The Church Wardens' report had been circulated to all those on the Electoral Roll via email and printed copies had been available in church. Perry Mills presented the Terrier to the meeting in digital form and confirmed it was fully up to date.

Perry then presented his Buildings and Maintenance Report (also circulated in advance of the meeting) and confirmed that all essential maintenance on the church site was up to date. He asked if there were any questions and there were none.

Stuart Bowman then thanked Mark Jordan for all his support, the Ministry Team for all their dedication and hard work, Hilary for her work as Church Administrator and Caroline for all her support of Jamie. Caroline was presented with flowers.

In response to Stuart, Caroline thanked all who supported Jamie and her within the parish – wardens, ministry team, church administrator and the congregation as a whole.

#### **14. Treasurer's Report and Financial Statements of Parochial Church Council**

Richard Moore presented the Financial Statements for 2019. He advised the meeting that a copy of the Financial Statements would be filed with the Charities Commission and required the meeting's approval.

He summarised the accounts: Total income for the year was £326,880 and reflected an increase in regular giving by standing order which was very pleasing. Expenditure totalled £359,567 and had decreased from the previous year following fewer maintenance projects in 2019. There had however been expected increases to youth ministry costs with a full year of costs for the Youth Minister. There was an overall small surplus for the year of £4,895 after depreciation and investment gains.

The cash balance at the year end was £223,241 and was lower than 2018 as a house had been purchased for the Youth Minister. The Cash Flow Statement showed a larger cash outflow this year following the house purchase.

Richard drew the meeting's attention to the Independent Examiner's Report on page 12 of the accounts which gave a clean report of the PCC's accounts for the year ended 31 December 2019.

He invited questions on the accounts but there were none and then he asked that the formal accounts for 2019 be approved. The resolution to accept the Accounts was passed overwhelmingly with a show of hands.

Proposed by: Richard Moore                      Seconded by: Perry Mills

Jamie thanked Richard for all his hard work as PCC Treasurer.

#### **15. Appointment of independent examiner**

Richard Moore advised that Banks & Co of Newbury had indicated their willingness to be re-appointed as the PCC's independent examiners. He asked for this to be confirmed by the meeting and this was overwhelmingly agreed.

Proposed by: Richard Moore                      Seconded by: Stuart Bowman

#### **16. PCC Committee Reports and Other Reports**

The written reports forming part of the Annual Report were circulated in advance of the meeting by email to those on the Electoral Roll and copies were available in church prior to the meeting.

#### **17. Any Other Business**

Jamie stated that the next APCM would be held on the last Sunday of April 2021, Covid permitting. There being no further business raised, the meeting closed at 10.55am with closing prayers.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_